



HEALTH SCIENCES RESEARCH SPACE GOVERNANCE COMMITTEE TERMS OF REFERENCE

It is expected that in the first instance research space issues will be discussed with Deans, Associate Deans Research (ADR), Departmental Heads and Research Cluster Leaders. If research space issues are not resolved by these discussions, then space issues will be resolved by USask Health Sciences.

Purpose

The Health Sciences Research Space Governance Committee (RSGC) provides guidance pertaining to research space, research administrative office space, and other research space allocation and usage issues that arise within the University of Saskatchewan (USask) Health Sciences Building.

Reporting to the Health Sciences Research Advisory Committee (RAC) and acting as an advisor to the Associate Provost, Health, the RSGC engages in strategic planning to advance health science research that aligns with institutional priorities and strengthens partnerships with key stakeholders.

Responsibilities

The Space Governance Committee will:

- develop —and keep current— research space governance principles and processes to be used in making all research allocation decisions.
- develop —and keep current— research space request forms and procedures to use them.
- conduct periodic reviews on research space utilization in the Health Sciences Building and Dental Clinic and report those results to the Research Advisory Committee (RAC) with recommendations involving any opportunities for improvement.
- make recommendations to the RAC regarding the assignment of individuals to —and allocation of space within — research clusters.
- work with research clusters to ensure proper research space utilization in the time between each periodic review and will handle any ad hoc requests for space made by research clusters during that time.
- make recommendations to the RAC regarding the assignment of research space to individuals who are not affiliated with research clusters.

Membership

Core members

The Health Sciences Space Governance Committee (SGC) will include the following core members:

- Associate Provost, Health (chair)

- College of Arts and Science representative
- College of Dentistry representative
- College of Kinesiology representative
- College of Medicine representative
- College of Nursing representative
- College of Pharmacy and Nutrition representative
- Western College of Veterinary Medicine representative
- School of Rehabilitation Sciences representative
- School of Public Health representative
- Health Sciences Library representative
- Department of Community Health and Epidemiology representative
- Indigenous Health representative
- Canadian Centre for Health and Safety in Agriculture (CCHSA) representative
- Saskatchewan Centre for Patient-Oriented Research (SCPOR) representative
- Clinical Learning Resource Centre (CLRC) representative
- Information and Communications Technology (ICT) representative
- Research cluster leaders
- Director of Operations, USask Health Sciences
- Clerical/administrative support, USask Health Sciences

Resource personnel

The following resource personnel will be periodically invited to attend and provide updates in their respective areas of responsibility:

- Interprofessional Education lead
- Director, Clinical Learning Services, USask Health Sciences
- Associate Director, Academic Programs & Interprofessional Education, USask Health Sciences

Resources to the committee

- Clerical/administrative report
- Chairs (if different than membership representatives) from:
 - Research Advisory Committee (RAC)
 - Interprofessional Education Advisory Committee (IPEAC)
 - Indigenous Health Committee (IHC)

Governance

- The committee will be chaired by the Associate Provost, Health.

Meetings

The Research Space Governance Committee will meet a minimum of twice a year and at the call of the Chair.

Reporting

- The committee reports to the Health Sciences Research Advisory Committee (RAC) and advises the Associate Provost, Health.

DATE REVIEWED BY THE RESEARCH ADVISORY COMMITTEE: May 5, 2021

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