



Lab and facility Filming / Photography Policy

Purpose

The University of Saskatchewan (USask) Health Sciences regularly receives requests from internal units and the media to film or photograph labs and simulation spaces within the Health Sciences Building. This policy is primarily intended to ensure that all safety protocols are followed where necessary.

This document also provides information to help people determine who should be consulted to secure the necessary permissions and apply any related safety protocols in spaces where requests have been made for filming and photography projects within the Health Sciences Building.

NOTE: This policy addresses requests to film in lab spaces. There are no restrictions currently in place regarding requests *from the general public* involving non-commercial photography or filming in public/unrestricted spaces on campus as long as doing so does not create a mess, or disrupt classes, meetings, or access to any campus spaces.

First points of contact

USask faculty/staff

If you are a university faculty member or employee, please contact your college or school's communications department to help facilitate your request. If you do not have communications support, please contact the USask Health Sciences office for assistance.

USask communications staff

University of Saskatchewan communications employees are requested to contact the USask Health Sciences office to provide advance notice of any intent to film or photograph labs and/or simulation spaces managed by the Health Sciences in the B-Wing, D-Wing, or E-Wing of the building.

Once notice has been given, the USask communications person will be directed to contact the person(s) responsible for the space they wish to use.

For lab and simulation spaces not managed by the USask Health Sciences, communications employees should coordinate permissions and protocols with the lab manager/leader identified for that particular area.

NOTE: It is strongly encouraged to provide notice of any filming or photography to the USask communicator affiliated with the lab you are requesting (e.g., if a College of Medicine communicator coordinates a shoot in a pharmacy student lab, please advise the College of Pharmacy and Nutrition communicator as a courtesy).

If the footage and/or photos captured would be of interest to other USask units, please consider sharing them—and any links to media coverage and/or finished products—with the USask Health Sciences and University Relations.

Media

General media requests can go to the university's media relations specialist. If an introduction is needed, contact the USask Health Sciences office for assistance.

Securing permissions for Health Sciences B- and D-Wing labs

Labs located in the D-Wing of the USask Health Sciences Building are managed by Health Sciences lab managers. These lab managers can confirm availability and access and help ensure that all photographers and media personnel follow the safety protocols required of all people entering these spaces.

Generally speaking, lab coats must be worn by anyone entering the B- and D-Wing labs, regardless of whether or not they will appear on camera. Other labs may have similar protocols.

Contact information for Health Sciences lab managers and the Clinical Learning Resource Centre (CLRC) is maintained on the Health Sciences contact page:

<https://healthsciences.usask.ca/about/contact-information.php>

Securing permissions for Health Sciences labs managed by other USask units

Some labs and student teaching spaces in the Health Sciences Building are run by other USask units and are not listed on the Health Sciences contact information page.

If help is needed to reach the right contact for a laboratory or teaching space, or for any request involving research-animal photography, contact the associate director of operations listed on the Health Sciences contact information page to be connected with the right person.

Approved by the Health Sciences Deans Committee (HSDC) on June 2, 2023.

Contact information updated Feb. 4, 2026.