



FACILITY ART PLACEMENT POLICY & PROCEDURES

Background

The University of Saskatchewan (USask) Health Sciences manages all public spaces in the Health Sciences Building in consultation with the operation committees overseeing space allocation and use in the facility. Any change in the use of space in the facility or renovations to the space must be pre-approved through this office.

Policy

USask Art Galleries & Collection manages the university art collection and the Artwork Placement program. Any placement of art within the Health Sciences Building, whether obtained through USask Art Galleries & Collection or elsewhere, is to follow USask Art Galleries & Collection guidelines and policies.

Placement of artwork/posters in private offices and college reception offices is not regulated by USask Health Sciences as long as the artwork is installed safely without damaging walls or other structural elements of the building.

To avoid injury to people and/or utility service interruptions in the facility, it is recommended that Facilities Management be used to securely install all pieces of artwork and ensure wiring or pipes behind walls/columns are not cut or damaged.

Any costs to repair damage resulting from the installation of artwork or other items in offices are the sole responsibility of the respective college/unit and will be charged at such time as problems arise or offices change occupants.

Procedure

- 1) Units wishing to display artwork, posters, or banners in public areas of the Health Sciences Building are to submit an application form through the USask Health Sciences website (healthsciences.usask.ca/), providing details on why the piece belongs in the public area, which area is being suggested as the placement site, details on the work itself (size, weight, framing material, need to have it enclosed, etc.) along with appropriate pictures if available.
- 2) Please keep in mind that this is the Health Sciences Building and not a single college facility, so inclusive banners, posters, and artwork are most appropriate in the public spaces of the facility.
- 3) The Health Sciences will review all applications and make a final decision to proceed with the installation or not.
- 4) All costs related to the installation, framing, maintenance, and any other cost, is the sole responsibility of the college, administrative unit, or person proposing the installation of the artwork.