



Minutes

Local Safety Committee

Name of Committee	Health Sciences Local Safety Committee			Meeting Date	Dec 8 11:00 – 12:00 pm Microsoft Teams		
Worksite Mailing Address & Postal Code	Rm 5D30, Health Sciences Building 107 Wiggins Road Saskatoon, SK.						
Members	Dept	Yes	No	Members	Occupation	Yes	No
Chris O’Grady	USask HSc Labs/ Chair	X		Heather Neufeld	USask HSc/Research Labs	X	
Harold Shiffman	CoM ObGyn & Path	X		Michele Moroz	LASU		X
Mark Boyd	USask HSc Research Labs	X		Mark Walkner	CoM Pediatrics/SHA	X	
TBD	CH&E		X	Helen Pocha	USask/CLRC		X
Patrick Hauser	Safety Resources	X		Brenda Pollock	SRS		X
Alison Jantz	HSc Library		X	Angela Seto	HSSC	X	
George Katselis	CCHSA		X	Dawn Giesbrecht	Student Labs	X	
Vicki Keeler	USask HSc /Research Labs	X		Kendra Ulmer	CCHSA - Office	x	
Susan Fillo/ Lucinda Proulx	USask HSc -Office	X		TBD	CoPN - Office		X
Peter Krebs	OHC representative	X					
Curtis Larson	USask HSc Admin		X				

Item No.	Problem or Concern Give full explanation and details Divide old/new concerns	Action Taken or Proposed	Person responsible for action	Target Date
1.	Meeting called to order	Called to order	Chris	
2.	Approval of Agenda	Approved	Chris	
3.	Errors/Omissions & Approval for previous Minutes	Minutes approved	Chris	
4.	Business Arising from minutes of last meeting			
	Signage for Public Areas re wearing of Lab Coats and Hospital Scrubs	No updates to report – more compliance with COVID protocols requiring full PPE. Will remain as a standing agenda item.	Patrick	Ongoing
	Complaints about cigarette butt issues in Ewing	Patrick encouraged to report details to him if observing anyone not properly disposing cigarette butts.	Chris/Helen /Patrick	Ongoing
	E wing Emergency Evacuation Procedure update and E wing Chief Warden	This needs to be a collective effort as the health sciences is an integrative building Recruiting volunteers a challenge with staff turnover. Need 50 volunteers for A, B, D wing and 20+ for E wing. Chris will start process emailing to recruit from health sciences colleges and programs. Follow up with Curt, Chief Fire Warden is required. Patrick recommended participating in virtual fire drill survey. Update - this remains work in progress as evacuation plans are being re-evaluated.	Patrick/ Chris/Chris	Ongoing
5.	New Business			
	Health & Safety Incidents, Matters, Concerns to report		LSC members	Ongoing
	Loading Dock Cylinder Storage	Storage has improved somewhat, more organization needed. FMD been contacted regarding solutions such as lashing or hooks.	Patrick/Angela	Ongoing
	Loading Dock Near Miss Report	Issues with lift guard on loading docking leveler with large pallet shipment. Reported to FMD millwright and external company will look at it.	Angela	Ongoing
6.	Other Business			
	Ongoing plans to return to campus	Permit process and protocols work in progress for personnel to return to campus, any questions to be directed to Jeff Lindsay.	LSC members	Ongoing

	Campus goodwill mask tour	Tours are ongoing and 100% compliance noted. Please report any problems areas directly to Patrick.	Patrick	Ongoing
	Virtual Fire Drill Survey	Patrick will send link for distribution to Lucinda Proulx to LCS members. Encouraged all members to participate in survey.	Patrick	Ongoing
	OHC minutes	Incidents are overall down with exception of some incident reports on health sciences students.	Patrick	Ongoing
	Ergonomics	LSC members encouraged to be aware of maintaining wellness habits.	Patrick	Ongoing
7.	Announcements	Lucinda Proulx replacing Susan Fillo for LSC support		
		Tara Donavon replacing Patrick Hauser in the new year on LSC		
8.	Meeting Schedule for 2021	tbd		
	Meeting adjourned	Adjourned at 11:15 am	All LSC Members	
8.	In my opinion the above is an accurate record of this meeting: Chairperson- Chris O'Grady			

* Every attempt must be made to resolve issues at the LSC level before referring to OHC