



# Minutes

## Local Safety Committee

<b>Name of Committee</b>	<b>Health Sciences Local Safety Committee</b>	<b>Meeting Date</b>		Dec 10 2019 11:00 – 12:00 pm GD04			
Worksite Mailing Address & Postal Code	Rm 5D30, Health Sciences Building 107 Wiggins Road Saskatoon, SK.						
<b>Members</b>	<b>Dept</b>	Yes	No	<b>Members</b>	<b>Occupation</b>	Yes	No
Chris O’Grady	USask HSc Labs/ Chair	X		Heather Neufeld	USask HSc/Research Labs	X	
Harold Shiffman	CoM ObGyn & Path		X	Michele Moroz	LASU	X	
Mark Boyd	USask HSc Research Labs	X		Gregg Parchomchuk	CoM Pediatrics/SHA		X
TBD	CH&E		X	Helen Pocha	USask/CLRC	X	
Patrick Hauser	Safety Resources	X		Liz Scott	SRS		X
Alison Jantz	HSc Library	X		Angela Seto	HSSC		X
George Katselis	CCHSA	X		James Talbot	Student Labs	X	
Vicki Keeler	USask HSc /Research Labs	X		Kendra Ulmer	CCHSA - Office		X
Susan Fillo	USask HSc -Office	X		Dorota Rogowski	CoPN - Office	X	
Peter Krebs	OHC representative	X					
Curtis Larson	USask HSc Admin	X					

<b>Item No.</b>	<b>Problem or Concern</b> Give full explanation and details Divide old/new concerns	<b>Action Taken or Proposed</b>	<b>Person responsible for action</b>	<b>Target Date</b>
1.	<b>Meeting called to order</b>	Called to order	Chris	
2.	<b>Approval of Agenda</b>	Approved	Chris	
3.	<b>Errors/Omissions &amp; Approval for previous Minutes</b>	Minutes approved	Chris	
4.	<b>Business Arising from minutes of last meeting</b>			
	Ongoing Building Renovations update	Moves continue in A wing and should be completed by Dec 20 <sup>th</sup> .	Curt	Ongoing
	Wearing of Lab coats and PPE in Research Labs	Email from Steven Jones associate provost health has been circulated enforcing lab coats in lab, improvement has been noticed.	Patrick	Closed
	Signage for Public Areas re wearing of Lab Coats and Hospital Scrubs	Signage changed still considered an issue, follow up with central communications with posters. Stronger language needed to indicate no coat allowed in specific area.	Patrick	Ongoing
	HSc E-Wing Broken Windows – Timeline for Repairs	All windows repaired; one window determined with scratch only	Curt/Chris	closed
	RO Water System bacterial contamination	Nothing found	James/ Chris/Curt	closed
	Issues with load leveler operation stuck mid-way creating a hazard	Leveler has been repaired, Chris will follow up with Angela and Dwight	Angela	Ongoing
	Complaint about cigarette issues in Ewing	Patrick sent notice to grounds Patrick will check area again; focused smoking postings on adjacent doors on problem high traffic area by College of Dentistry E wings. for next meeting next report has helped	Chris/Helen	Ongoing
	Evening fire alarm evacuation issues in Ewing	This falls to security to enforce and make sure everyone is out of the building at night.	Chris/Helen	Closed
	Fire alarm and concern for people with mobility issues	CLRC has received key to open RUH hallway.	Helen	Closed
5.	<b>New Business</b>			
	Scent Free Awareness	Increase communication including posters, group email distribution in health sciences, power point presentation use health sciences monitors.	Patrick	Ongoing

	E wing Emergency Evacuation Procedure update and E wing Chief Warden	Many issues with last evacuation update to evacuation list on radar. Work in progress to update E wing list naming dedicated fire warden. CLRC staff monitor Tim Horton's personnel hard to keep up with staff changes, communication texts do not work well. Reminder no wheel chairs should be in stairwell. Dave/Patrick will check problem with E wing back entrance/step with drainage and ice buildup; it may need modification. Suggest session to orientate new personnel on evacuation procedures.	Patrick	Ongoing
	Chemical Resistant Gloves	Information required on purchase and use of appropriate chemical resistant gloves. Health Sciences Centre can supply a chart use only, the onus is on PPI's to inform, store keepers not responsible. Dorota to discuss further with Angela.	Dorota/ Angela	Ongoing
	Permit in A wing	Formal occupancy permit mounted in A wing. Placement of extra fire extinguisher.	Patrick	Closed
	Incidents/Investigations/ Concerns	FMD has ramped up air quality in CLRC, reminder to limit amount of people in rooms/classrooms.	Patrick	Closed
	Access during Xmas shutdown	Request from undergrad student to access health sciences building over holiday shutdown to care for research. Supervisor should be present and it is generally recommended not to approve access during shutdown.	Vicki	Closed
	Water quality health sciences library	Concern raised by staff on brown water from faucets. Recommend use of Brita Filter. Confirmed water is checked regularly and this is not considered an issue.	Allison	Closed
	Calcification of eyewash lenses /showerheads	Regular testing usually reduces issues. Issue will be reviewed and options will be considered.	Mark/ Chris/ Patrick	Ongoing
6.	<b>Other Business</b>	OHC meeting highlights will be circulated to LSC.	Peter/ Susan	
7.	<b>Announcements</b>			
8.	<b>Meeting Schedule for 2018-19</b>	<b>March 10, 2019 @ 11 am in GD04</b>		
	<b>Meeting adjourned</b>	Adjourned at 12:00 pm	All LSC Members	
8.	In my opinion the above is an accurate record of this meeting: <b>Chairperson- Chris O'Grady</b>			

**\* Every attempt must be made to resolve issues at the LSC level before referring to OHC**