



Minutes

Local Safety Committee

Name of Committee	Health Sciences Local Safety Committee	Meeting Date		September 11, 2018			
Worksite Mailing Address & Postal Code	Rm 5D30, Health Sciences Building 107 Wiggins Road Saskatoon, SK.						
Members	Dept	Yes	No	Members	Occupation	Yes	No
Curtis Larson	OVPH & Chair	X		Heather Neufeld	OVPH/Research Labs	X	
TBD	CoM ObGyn & Path		X	Michele Moroz	LASU	X	
Mark Boyd	OVPH/Research Labs	X		Gregg Parchomchuk	CoM Pediatrics/SHA		X
TBD	CH&E		X	Helen Pocha	OVPH/CLRC	X	
Patrick Hauser	Safety Resources	X		Liz Scott	SRS		X
Alison Jantz	HSc Library		X	Angela Seto	HSSC	X	
George Katselis	CCHSA		X	James Talbot	Student Labs	X	
Vicki Keeler	OVPH/Research Labs	X		Kendra Ulmer	CCHSA - Office	X	
Andrea Knittig	OVPH/Admin-Office	X		Shannon Wiens	CoPN - Office	X	
Kevin Kobialka	CoM Family Medicine/WWPHC		X				
Troy Linsley	OHC Rep		X				
Chris O'Grady	OVPH/Research Labs	X					

Item No.	Problem or Concern Give full explanation and details Divide old/new concerns	Action Taken or Proposed	Person responsible for action	Target Date
1.	Meeting called to order	Called to order	Curt	
2.	Approval of Agenda	Approved	Curt	
3.	Errors/Omissions & Approval for previous Minutes	Minutes approved	Curt	
4.	Business Arising from minutes of last meeting			
	Ongoing Building Renovations update	A-Wing & C-Wing (MUMPS) A-Wing is 6 weeks behind due to electrical sub-contractor issues.	Curt	Ongoing
	Inspection update:	Patrick has provided a sample of the office inspection sheet. The LSC members will review and make comments for Patrick. After any changes are made this will be deployed across campus. For the HSc facility the OVPH will send out the inspection sheet to the building occupants to complete and return to Patrick.	Curt/ Patrick/ All	Ongoing
	Heat and poor ventilation in CLRC Room	Project is complete.	Curt	Closed
	Light sensor in B310 E-Wing Emergency lighting is lacking	Marty is looking into this issue with electrical.	FMO	
	Rm GD80.2 - Bio Hazard waste room cleaning responsibility	Custodial is allowed to do cleaning in this area but need to get training from Andrea with Safety Resources. Any questions please contact Patrick or Andrea. Curt will send out correspondence that custodial are to start cleaning this area. Sign will also be posted regarding the smell sensitivities.	Patrick	Ongoing
	HSc E-Wing Desk hutches leaning forward	Marty asked for specific room numbers to move forward. Basically he can look at any of the shared offices in E-Wing that have the 96" long desks and hutches as they are the ones sagging the most – Patrick to talk to Marty.	Curt/ Patrick	Ongoing
	Protocol for dealing with unwanted people in offices	Curt and Protective Services will work on this issue further. Use the safe word until then. "There is a package to be delivered."	Curt	Ongoing
	Wearing of Lab coats and PPE in Research Labs	Strategize on how to get this message across. Safety resources does not have any power regarding enforcing this. Patrick will send Andrea the current PPE materials available through Safety Resources.	Vicki/ Patrick	Ongoing

	Tripping Hazard in 1130 Lecture Theatre – Clarification of incident	No further information.	Helen	Closed
	Corner of Wiggins & Campus Drive Water Puddle in Front of D-Wing	Patrick brought this to the OHC which has an ongoing list of intersection type deficiencies which they have given to the planners at Facilities to deal with.	Patrick	Ongoing
	Crosswalk to Arts from North End of D-Wing	Plans are drawn up. Work expected to start summer of 2019.	Curt	Ongoing
5.	New Business			
	Incidents/Investigations/ Concerns	Heather has asked about placing signage in public areas regarding not wearing your lab coat or surgical scrubs in public places. Patrick will take this question back to safety resources for their input and get back to the committee	Patrick	Ongoing
		Helen mentioned that the fire alarm for the CLRC is in the simulation room and not in the hallway. Patrick and Curt informed Helen that the fire alarms were built to code.	Helen	Closed
		E-Wing parkade exit is tight.	Vicki	Closed
		Angela mentioned that approximately every 2 weeks there is a sewage smell that comes through. Creates an unpleasant work environment. Patrick suggested charcoal filters, oil on top of water in sewer drain. Recommended to let FMO know that it was mentioned at the HS LSC so that Safety Resources can work with FMO on this.	Angela	FMO
		Angela mentioned that the HSSC loading dock ramp is not working properly. Does not fold in when it closes; therefore, the drivers cannot use it and creates a work hazard. HSSC has sent in numerous tickets to FMO which all come back as resolved, but it is not. Angela will send Patrick the WO #s along with a picture.	Patrick/ Angela	Ongoing
		Shannon has asked if there are any updates on the outside windows of E-Wing getting fixed. Curt has asked Shannon to provide any WO associated with this.	Curt	Ongoing
	Kendra asked if there is a work alone/ after hour's information sheet for students. There is on the Safety Resources website	Patrick	Closed	

	Health, Safety & Emergency Preparedness Information for Students re U of R	Tammy Morrison (CoN) sent a summarized safety pamphlet which goes to each student when they start at the U of R and was wondering if Safety Resources at the U of S was considering doing something similar? There are no plans for this at the U of S at this time as per Patrick but he will take this back to his department to consider.	Patrick/ Curt	Closed
6.	Other Business			
7.	Announcements	Andrea's last committee meeting.		
8.	Meeting Schedule for 2017-18	December 11, 2018 @ 11 am in GD04		
	Meeting adjourned	Adjourned at 12PM	All LSC Members	
8.	In my opinion the above is an accurate record of this meeting: Chairperson- Curtis Larson			

*** Every attempt must be made to resolve issues at the LSC level before referring to OHC**