



Minutes

Local Safety Committee

Name of Committee	Health Sciences Local Safety Committee	Meeting Date		June 12, 2018			
Worksite Mailing Address & Postal Code	Rm 5D30, Health Sciences Building 107 Wiggins Road Saskatoon, SK.						
Members	Dept	Yes	No	Members	Occupation	Yes	No
Curtis Larson, Chair	OVPH & Chair	x		Gregg Parchomchuk	CoM Pediatrics/SHR		x
TBD	CoM ObGyn & Path			Helen Pocha	OVPH/CLRC	x	
Mark Boyd	OVPH/Research Labs	x		Shannon Wiens	CoPN/Admin Office Rep		x
Cindy Elchuk	CH&E		x	Angela Seto	OVPH/Research Labs	x	
Patrick Hauser	Safety Resources	x		Troy Linsley	OHC Rep		x
George Katselis	CCHSA		x	James Talbot	CoM BMSC/Student Labs	x	
Vicki Keeler	OVPH/Research Labs	x		Andrea Knittig	OVPH/Admin-Office	x	
Kevin Kobialka	CoM Family Medicine/WWPHC		x	Michele Moroz	OVPH/LASU		x
Chris O'Grady	OVPH/Research Labs	x		Marty Schaan	FMD		x
Heather Neufeld	OVPH/Research Labs	x		Liz Scott	Physical Therapy	x	
Erling Madsen	HS Supply Center	x		Kendra Ulmer	CCHSA/ CCHSA		x
Britni Brenna	Safety Resources		x				

Item No.	Problem or Concern Give full explanation and details Divide old/new concerns	Action Taken or Proposed	Person responsible for action	Target Date
1.	Meeting called to order	Called to order at 11:03AM Practicum student, Jeff, who is accompanying Patrick attended the meeting. Britni Brenna is no longer on the HS LSC.		
2.	Approval of Agenda	Approved		
3.	Errors/Omissions & Approval for previous Minutes	Minutes approved		
4.	Business Arising from minutes of last meeting			
	Ongoing Building Renovations update	A-Wing & C-Wing (MUMPS) On schedule for occupancy in summer 2019. New morgue on 3 rd will be ready this summer. Construction is going well. Management is very thorough in compliance.	Curt	Ongoing
	Inspection update: Office inspection email for self-inspection.	Analysing best practice for people while keeping simplicity. Form to be sent out in Fall	Curt/ Patrick/ All	Ongoing
	Heat in CLRC Room	Project to start in July with completion in August.	Curt	Ongoing
	Light sensor in B310 E-Wing Emergency lighting is lacking	This has been fixed. Marty did note there was no emergency light. Follow up with Marty.	FMO	Closed
	Fire code and decorations (hallways, windows, doors, sidelights)	Code is not specific enough for the issues in the HS building. Will look at the LEED policy for compliance regarding this issue but not a safety concern any longer.	Patrick/ Curt	Closed
	Bio Hazard waste room cleaning responsibility	Patrick is looking into this issue. Answer by end of June.	Patrick	Ongoing
	Desk hutches in the HSc Library	Curt to submit a WO on behalf of the LSC to establish the issue for further investigation by Patrick and FMO. WO submitted June 15/18 for Facilities to investigate.	FMO/ Patrick	Ongoing
	Medical Residents employed off site not represented on HS LSC	Improvements on the SHR reporting form to indicate whether the individual works for the UofS as well. Discussion with the appropriate people are ongoing. This can be removed from the agenda for the time being.	Patrick	Closed
5.	New Business			
	Incidents/Investigations/ Concerns	A faculty was approached in her office by a psych patient from the hospital. She was	Curt	Ongoing

		<p>able to calm the patient down and he left. Protective Services was called after. There is a code word for Protective Services to come to you during a situation. Curt will send out an email informing employees of protocol.</p> <p>Vicki reported the ongoing problem of lab personnel not wearing lab coats. She has sent out a survey to gather information on why they don't. Review data gotten. Safety Resources has been putting together local PPE lab sheet that will go out the PI's to agree on what PPE is required in each lab. Noncompliance will result in Safety Resources reviewing the sheet with the appropriate person and following up from there.</p> <p>Heather reported that a chemical bottle broke and leaked on the floor in B109B. Was cleaned up. Secondary containers will be used in the future.</p> <p>Helen reported that a CLRC staff tripped on a step in the 1130 theatre. Helen will ask for clarification and more information.</p> <p>Glass railing is cracked on the 2nd floor in E-Wing by the Apotex lab resulting in shards of glass falling onto the ground floor.</p> <p>Cross walk in front of the D-Wing entrance collects water resulting in the cross walk and ramp unusable.</p> <p>Patrick will send Andrea the latest OHC report with the incident reports. Andrea will attach to the minutes.</p>	<p>Patrick/ Curt/ lab managers</p> <p>Heather</p> <p>Helen</p> <p>FMD</p> <p>Patrick</p> <p>Patrick</p>	<p>Ongoing</p> <p>Closed</p> <p>Ongoing</p> <p>Closed</p> <p>Ongoing</p> <p>No Action</p>
6.	Other Business			
7.	Announcements			
8.	Meeting Schedule for 2017-18	September 11, 2018 @ 11 am in GD04 December 11, 2018 @ 11 am in GD04		
	Meeting adjourned	Adjourned at 1PM	All LSC Members	
8.	In my opinion the above is an accurate record of this meeting: Chairperson- Curtis Larson			

*** Every attempt must be made to resolve issues at the LSC level before referring to OHC**