



Name of Committee	Health Sciences Local Safety Committee	Meeting Date		December 12, 2017			
Worksite Mailing Address & Postal Code	Rm 5D30, Health Sciences Building 107 Wiggins Road Saskatoon, SK.						
Members	Dept	Yes	No	Members	Occupation	Yes	No
Curtis Larson, Chair	OVPH & Chair	x		Gregg Parchomchuk	CoM Pediatrics/SHR		x
TBD	CoM ObGyn & Path			Helen Pocha	OVPH/CLRC	x	
Mark Boyd	OVPH/Research Labs	x		Shannon Wiens	CoPN/Admin Office Rep	x	
Cindy Elchuk	CH&E		x	Angela Seto	OVPH/Research Labs	x	
Patrick Hauser	Safety Resources		x	Troy Linsley	OHC Rep		x
George Katselis	CCHSA		x	James Talbot	CoM BMSC/Student Labs	x	
Vicki Keeler	OVPH/Research Labs	x		Andrea Knittig	OVPH/Admin- Office	x	
Kevin Kobialka	CoM Family Medicine/WWPHC	x		Michele Moroz	OVPH/LASU	x	
Chris O'Grady	OVPH/Research Labs		x	Marty Schaan	FMD	x	
Heather Neufeld	OVPH/Research Labs		x	Liz Scott	Physical Therapy	x	
Erling Madsen	HS Supply Center	x		Kendra Ulmer	CCHSA/ CCHSA		x
Britni Brenna	Safety Resources	x					

Item No.	Problem or Concern Give full explanation and details Divide old/new concerns	Action Taken or Proposed	Person responsible for action	Target Date
1.	Meeting called to order	Called ton order at 11:03 AM		
2.	Approval of Agenda	Approved		
3.	Errors/Omissions & Approval for previous Minutes	Minutes approved		
4.	Business Arising from minutes of last meeting			
	Ongoing Building Renovations update	A-Wing & C-Wing (MUMPS) Everything is on schedule. Demolition continues until January/February. The morgue will be completed earlier to move it and then complete the ground floor. A & C-Wing renovations are expected to be completed summer 2019. Reminder to the committee to let the OVPHealth know if there is any construction related issues.	Curt	Ongoing
	Inspection update	B & E-Wings office - public area inspections completed in November. Very few deficiencies. B & D Wing lab inspections will be in Spring 2018.	Curt/ Patrick/ All	Ongoing
	Hearing the fire alarm in Rm B503	FMD has looked into this and have reported that the alarm bell can be heard; therefore, there is nothing to be done. Recommended that the staff do not wear headphones in there.	Curt/ Marty	Closed
	Heat in CLRC room	This was reported. FMD is working on number of ventilation issues within the CLRC. A few recommendations have been made regarding replacing the chilled beams.	Curt	Ongoing
	Light sensor in B310 E-Wing	Request was sent in to FMD to have the light sensors moved to pick up on the areas that don't trigger the lights to come on.	Marty	Ongoing
5.	New Business			
	Fire Code & Decorations (hallways, windows, doors, sidelights)	During the Nov bldg inspections Patrick H advised that the fire code prohibits the covering of side lights, door windows, windows, and hallways. The LSC will need to work with the resident colleges and schools to have them advise their faculty and staff of this regulation and ensure compliance	Patrick/ Curt	Ongoing
	HSc B-Wing Ceiling Tile Replacements	There was an issue with many ceiling tiles missing in the central B-Wing tower on multiple floors. FMD was notified and after much discussion they will replace all of the missing tiles. Instillation has started.	Curt	Ongoing

	Bikes on Campus Roads and Traffic Safety	Protective Services was notified of the concern that was raised by one of the building occupants in regards to safety and cyclists on the roads around campus.	Patrick	Closed
	Incidents/Investigations/Concerns	<p>Angela reported lack of humidity control in HS building which is causing chemicals to penetrate the air. The issue was taken up with Safety resources and FMD and the findings were that university bldgs. do not typically have humidity added during the winter except in a few special areas (animal care/museums) due to the cost of maintenance and the issues adding moisture can have in buildings (e.g. mold growth)</p> <p>Helen has reported that an ambulance was needed to be called to the CLRC and the emergency responders did not have the E-Wing Health Sciences address; therefore, someone from the CLRC had to meet the ambulance at the entrance on Dental Court and direct them to the E-Wing entrance. Curt will let Protective Services know that emergency services do not have the E-Wing address.</p> <p>Erling reported that someone is dumping waste in the bio hazard waste room without tagging the bins. Erling will let us know the date and time and will review who entered that day. Recommended that the lab managers review the list of people who have access. Safety resources can provide training records as well as provide training on proper bio hazard disposal.</p> <p>Vicki has reported that there is an extension latter in the receiving area, which has mouse droppings behind it. Marty will have the latter removed, and the mouse droppings vacuumed. Custodial will come in and clean. It was asked who is to clean the bio hazard areas. Safety resources will look into who should be cleaning this area.</p> <p>Shannon has reported an air quality issue in E3200. Curt and Safety Resources have been notified. Elevated CO2 levels were found. Immediate provisions to have the employees moved to a different location. Waiting to hear back from Safety Resources.</p> <p>Erling suggested portable air quality monitors might be useful for the research</p>	<p>Angela/ Curt</p> <p>Patrick/ Curt</p> <p>Lab Managers/ Curt/ Andrea/ Safety Resources</p> <p>Marty/ Safety Resources</p> <p>Safety Resources</p> <p>Curt/ Safety Resources</p>	<p>Closed</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Closed</p>

		<p>labs and checking the CO2 incubators monthly by the lab managers. Will look into.</p> <p>Liz Scott inquired whether Health Sciences occupants can leave their muster point during an evacuation. Curt has informed the committed that it is fine to do so.</p> <p>HSc library emergency exit doors have a delayed opening function that is supposed to be disabled when the fire alarm goes but it didn't work when the test was done in September 2017 so FMD is fixing this issue this month (Dec/17).</p> <p>Hutches on the desks in the HSc Library are starting to lean as has been seen in other parts of the E-Wing causing a safety concern. Safety resources and FMD are looking into what solutions the manufacturer/supplier can provide to fix this issue.</p> <p>A concern was brought to the chair that there isn't representation on LSC for some of the workers in the research labs. The LSC does have representatives (lab managers) from the research labs that anyone can bring health and safety issues to and the student labs also have a representative on the LSC.</p> <p>James has reported that a grad student from another area had locked herself in a cold room. The mechanism to unlock the door from the inside requires a push button and to push on the door. Recommendation to place a sign with instructions on the inside of the door</p>	<p>Curt</p> <p>FMD/ Safety Resources</p> <p>FMD/ Safety Resources</p> <p>Curt</p> <p>James T</p>	<p>Closed</p> <p>Closed</p> <p>Ongoing</p> <p>Closed</p> <p>Closed</p>
6.	Other Business	None		
7.	Announcements	None		
8.	Meeting Schedule for 2017-18	<p>March 13, 2018 @ 11 am in GD04</p> <p>June 12, 2018 @ 11 am in GD04</p> <p>September 11, 2018 @ 11 am in GD04</p> <p>December 11, 2018 @ 11 am in GD04</p>		
	Materials needed for next meeting			
	Meeting adjourned	Adjourned at 11:50 AM	All LSC Members	
8.	In my opinion the above is an accurate record of this meeting: Chairperson- Curtis Larson			

*** Every attempt must be made to resolve issues at the LSC level before referring to OHC**