



<b>Name of Committee</b>	<b>Health Sciences Local Safety Committee</b>			<b>Meeting Date</b>	September 16, 2014		
Worksite Mailing Address & Postal Code	Rm 5D30, Health Sciences Building 107 Wiggins Road Saskatoon, SK.						
<b>Members</b>	<b>Dept</b>	Yes	No	<b>Members</b>	<b>Occupation</b>	Yes	No
Curtis Larson, Chair	CHSDO & Chair	x		Gregg Parchomchuk	CoM Pediatrics/SHR	x	
Jennifer Beck	CoM ObGyn & Path		x	Helen Pocha	CHSDO/CLRC	x	
Mark Boyd	CHSDO/Research Labs		x	Christine Ruys	CoPN/Admin Office Rep	x	
Cindy Elchuk	CH&E	x		Angela Seto	CHSDO/Research Labs	x	
Debbie Frattinger	Safety Resources	x		Brad Steeves	CHSDO/OHC Rep	x	
George Katselis	CCHSA		x	James Talbot	CoM BMSC/Student Labs		x
Vicki Keeler	CHSDO/Research Labs	x		Kristie Tempel-Briske	CHSDO/Admin-Office	x	
Kevin Kobialka	CoM Family Medicine/WWPHC	x		Kerri Walker	CHSDO/LASU	x	
Peggy Nelles	CHSDO/HSSC	x		Dean Yurkowski	Safety Resources	x	
Heather Neufeld	CHSDO/Research Labs		x	Darrell Shipley	FMD	x	
<b>Item No.</b>	<b>Problem or Concern</b> Give full explanation and details Divide old/new concerns	<b>Action Taken or Proposed</b>			<b>Person responsible for action</b>	<b>Target Date</b>	
1.	Meeting called to order	Curtis called the meeting to order. Curt welcomed Brian Bjorndal, Director of Safety Resources to the meeting.					
2.	Approval of Agenda	Approved by consensus					
3.	Errors/Omissions & Approval for previous Minutes	Minutes of June 17, 2014 were approved.					
4.	<b>Business Arising from minutes of last meeting</b>						
	Lab Inspections to be completed after D Wing move	- Curt reported that the building inspections have not been completed yet. He will work with LSC members on this and send out inspection sheets.			Curt/Debbie	ongoing	
	Signage for E Wing and Arts Entrance and D wing	- The signage for E Wing is in progress. FMD is working with Purchasing to see			Brad, Curt, Dean	ongoing	

	stairwells/Crosswalks around HLTH Sc.	what can be done since it is taking so long to complete. Crosswalks across from the library is complete. They added new curbs, repaving and painted lines. There will be a new crosswalk by Arts to be installed straight across to Health Sciences. Curt hopes this will be completed this year. This will include a new pedestrian crossing sign.		
	Ongoing building renovations update	- Brad reported that construction has started on B Wing. There will be major impacts around the building. They hope to keep one or two corridors open at all times but that will be difficult because the asbestos abatement is extensive. There will be new flooring installed, the walls of B103 and the library will change. There will be new labs and classrooms to support programs. Brad meets with the contractors monthly and will continue to provide updates at future meetings. The A Wing Project is still in early planning stages. The Physical Therapy suite on 3 <sup>rd</sup> Floor E wing is going ahead soon. Brad noted that the tunnel will not open until the Gordon Oaks Centre is completed.	Brad	ongoing
	U of S employee working in SHR suffering allergies from carpet in office	- Curt contacted SHR but has not heard back from them. This issue is assumed to be completed and is now closed.	Curt	Completed
	SHR not cleaning physicians washroom	- Deferred to next meeting since Jennifer is not present at the meeting today.	Curt/Jennifer	Report back at next meeting if anything changes
	Emergency Response Plan	- Curt reported that the emergency response plan is completed and was sent out by email. It is also on the Health Sciences website. He thanked everyone that attended the lockdown procedures presentation. Curt will send to the LSC and ask that it be circulated to faculty and staff. It was mentioned that it was difficult to register on USafe. Curt was happy to announce that the fire drill went very well and that there are a few areas that will require some minor changes.	Curt	ongoing
	AED's for Health Sciences	- Two AED's are now on site. They are installed in the D Wing atrium and on 2 <sup>nd</sup> floor E-Wing outside of the CLRC. The AED's are very simple to use. Information about the AED's were sent out by College Communication Officers.	Brad/Curt	Completed

	B wing S5 stairwell requires lighting	- The lighting has been fixed. Darrell noted that there is a piece of glass missing in the fire door. He will look at getting this fixed.	JT/Curt/Darrell	
5.	<b>New Business</b>	- Cindy reported that a person can only access the E wing bike racks on one side therefore the other side is always full. Curt stated that ground is responsible for the bike racks and the locations for them.	Curt	completed
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6.	<b>Incidents/Investigations/Concerns</b>	- Dean reported that there were 6 incidents since the last meeting. There were 5 needle pokes and 1 blood to eye contact. All incidents were taken care of. He stated that a biosafety cabinet was damaged by contractors, which will be fixed.	Dean	completed
		- Kevin indicated that after a needle stick injury in a Moose Jaw private clinic there some confusion as to who should take the lead and what the next steps are.	Kevin	
		Joanne asked what the incidents of theft were in the building. Curt stated that there are very few incidents that he is aware of.	Joanne	completed
		Angela reported that there are no slopes for wheelchairs the intersection of College and Wiggins. Curt will investigate this with Angela.	Angela/Curt	
		Vicki received a complaint from a person in the lab because of the strong perfume on another person. Debbie stated that you are allowed to post a sign for a scent free area if you have allergies	Vicki	completed
7.	<b>Announcements</b>	Debbie announced that the flu clinic will begin on October 14 <sup>th</sup> at Praireland. There will not be a flu clinic on campus this year. Students will continue to get the flu shot on campus. Debbie feels that it would be very beneficial to hold a presentation on Violence Threat Risk Assessment Awareness. She will work with Kristie on organizing this. FMD approached safety resources regarding fume hood shutdowns and asked that building occupants respect them and not use fume hoods during the shutdowns. It was communicated that occupants need more consistent information from FMD since there are		

		different operating procedures for B and D Wing fumehoods.		
	<b>Meeting Schedule for 2014 Next Meeting Date &amp; Location</b>	<b>December 16, 2014 – GD04 HLTH March 17, 2015 – GD04 HLTH June 16, 2015 – GD04 HLTH</b>		
	<b>Materials needed for next meeting</b>	- <b>Incident reports</b> - <b>Issues and concerns</b> <b>Any updates on training you have taken</b>		
8.	<b>Meeting adjourned @ 12:35 p.m.</b>		All LSC Members	
	In my opinion, the above is an accurate record of this meeting Chairperson: Curtis Larson			

\* Every attempt must be made to resolve issues at the LSC level before referring to OHC.