




Name of Committee	Health Sciences Local Safety Committee	Meeting Date		March 18, 2014			
Worksite Mailing Address & Postal Code	Rm 5D30, Health Sciences Building 107 Wiggins Road Saskatoon, SK.						
Members	Dept	Yes	No	Members	Occupation	Yes	No
Curtis Larson, Chair	CHSDO & Chair	x		Gregg Parchomchuk	CoM Pediatrics/SHR	x	
Jennifer Beck	CoM ObGyn & Path	x		Helen Pocha	CHSDO/CLRC	x	
Mark Boyd	CHSDO/Research Labs	x		Christine Ruys	CoPN/Admin Office Rep	x	
Cindy Elchuk	CH&E	x		Angela Seto	CHSDO/Research Labs	x	
Debbie Frattinger	Safety Resources		x	Brad Steeves	CHSDO/OHC Rep	x	
George Katselis	CCHSA		x	James Talbot	CoM BMSC/Student Labs	x	
Vicki Keeler	CHSDO/Research Labs	x		Kristie Tempel- Briske	CHSDO/Admin- Office	x	
Kevin Kobialka	CoM Family Medicine/WWPH C	x		Kerri Walker	CHSDO/LASU	x	
Peggy Nelles	CHSDO/HSSC	x		Dean Yurkowski	Safety Resources	x	
Heather Neufeld	CHSDO/Research Labs		x	Darrell Shipley	FMD	x	
Item No.	Problem or Concern Give full explanation and details Divide old/new concerns	Action Taken or Proposed			Person responsible for action	Target Date	
1.	Meeting called to order	The meeting was called to order at 11:43 am.					
2.	Approval of Agenda	Approved by consensus					
3.	Errors/Omissions & Approval for previous Minutes	Minutes of December 17, 2013 were approved.					
4.	Business Arising from minutes of last meeting						
	Lab Inspections to be completed after D Wing move	- Lab inspections are complete. A few things were noted to be followed up for correction. Curt is looking at completing the building inspections in May. He will poll the committee in April to confirm a date in May. Forms will be sent out to complete inspections.			Curt/ Debbie	ongoing	

	Signage for E Wing and Arts Entrance and D wing stairwells/Crosswalks around HLTH Sc.	- Curt is happy to report that signage has been installed in the D wing stairwells. They are currently working on a package for the E Wing signage. Curt is hoping this will be completed in the next month or so. Signage will include maps of the building. Curt will be discussing the crosswalks again with grounds this spring. He will call to set up a meeting next week.	Brad, Curt, Dean	ongoing
	Ongoing building renovations update	- Brad provided an update on the last phase of the project. He noted that it will be completed in 3 or 4 phases because of the logistics of moving through the building. Phase 1 is currently out for tender. Brad stated that they will try to minimize the impact on occupants but there will be significant changes to traffic patterns throughout this area during renovations. Brad will continue to provide updates at future meetings.	Brad	ongoing
	Ministry of Health policy document re Medically Invasive Procedures	- Brad stated that Mary Freeman took the lead on completing the Invasive Procedures policy document. Brad asked the student labs to notify the CHSD office or Safety Resources as new experiments or labs come up that may include medically invasive procedures to make sure students are following proper procedures.	Brad	completed
	U of S employee working in SHR suffering allergies from carpet in office	- Curt contacted SHR's health and safety person but has not heard back from them. He will follow up again.	Curt	ongoing
	SHR not cleaning physicians washroom and no hot water in G wing	- Jennifer reported that there is now hot water in G wing but they are still not cleaning the washrooms in physician offices. They claim that this not part of their mandate.	Curt/Jennifer	Report back at next meeting if anything changes
	Investigate why Health Sciences building is using so much CO2	- Dean reported that they investigated the building and found a few leaks. Those leaks were fixed and it was noted that they are not using as much CO2 anymore.	Debbie/Dean/Curt	completed
	Emergency Response Plan	- Curt is currently working on the emergency response plan and hopes to have it completed by the end of this month. Areas will be divided by their respective wings and he will be recruiting people once the plan is completed.	Curt	ongoing
5.	New Business	- Dean reported 10 incidents since January 1 st . Incidents include cuts, slips on ice and stairs, chemical exposures, and asbestos exposure	Dean	

		<ul style="list-style-type: none"> - JT reported that eye washes and safety showers should be checked weekly. Andrea Smida delivered kits to test the showers. A question was asked as to who is responsible for checking those showers and eye washes. Curt stated that lab managers will take care of labs and asked JT to complete the student lab checks. Dean will complete an assessment to see how many extra kits are required. He also stated that eye washes should be checked weekly. Workplace safety will assess these eye washes and showers yearly to check the flow and water temperature. 	JT, Curt, Dean	completed
6.	Incidents/Investigations/Concerns			
7.	Announcements	Dean circulated a handout from Safety Resources outlining information regarding their services. (attached). He noted that they are currently working with the lab managers on creating a simple manual for workers in the lab that will be included as part of an orientation package for new lab personnel. Lab managers will be required to have new personnel sign off that they have read it.		
		Dean and Debbie will be completing a walk-through of E wing and noted that they will be meeting with the CLRC with regards to some safety issues.		
		Brad announced that the grand opening for Health Sciences is confirmed for May 8 th . The bookstore's grand opening is March 19 th .		
	Meeting Schedule for 2014 Next Meeting Date & Location June 17, 2014 – 11:30 a.m. to 1:00 p.m. GD04 HLTH	June 17, 2014 – GD04 HLTH September 16, 2014 – GD04 HLTH December 16, 2014 – GD04 HLTH		
	Materials needed for next meeting	<ul style="list-style-type: none"> - Incident reports - Issues and concerns Any updates on training you have taken		
8.	Meeting adjourned @ 12:39 p.m.		All LSC Members	
<p>In my opinion, the above is an accurate record of this meeting</p> <p>Chairperson: Curtis Larson </p>				

*** Every attempt must be made to resolve issues at the LSC level before referring to OHC.**



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