



## LOCAL SAFETY COMMITTEE MINUTES

**Meeting date:** March 21, 2023

10:00am – 11:00am

### Attendance

MEMBER	DEPARTMENT	Present?		MEMBER	DEPARTMENT	Present?	
		Y	N			Y	N
<b>Adi Manek (Chair)</b>	Health Sciences / Research Labs	x		<b>Heather Neufeld</b>	Health Sciences / Research Labs	x	
<b>Harold Shiffman</b>	College of Medicine Department of Obstetrics and Gynecology / Pathology and Laboratory Medicine		x	<b>Michele Moroz</b>	Lab Animal Services Unit (LASU)		x
<b>Mark Boyd</b>	Health Sciences Research Labs		x	<b>TBD</b>	College of Medicine Department of Pediatrics / Saskatchewan Health Authority (SHA)		
<b>TBD</b>	College of Medicine Department of Community Health and Epidemiology			<b>Helen Pocha</b>	Health Sciences Clinical Learning Resource Centre (CLRC)	x	
<b>Patrick Hauser</b>	Safety Resources		x	<b>Brenda Pollock</b>	College of Medicine School of Rehabilitation Science	x	
<b>Jeff Lindsay</b>	Safety Resources	x		<b>Julie Zacharias</b>	Health Sciences Supply Centre (HSSC)	x	
<b>Gwen Chan</b>	Leslie & Irene Dubé Health Sciences Library	x		<b>Dawn Giesbrecht</b>	Student Labs	x	
<b>George Katselis</b>	Canadian Centre for Health and Safety in Agriculture (CCHSA)		x	<b>Kendra Ulmer</b>	Canadian Centre for Health and Safety in Agriculture (CCHSA) Office		x
<b>Vicki Keeler</b>	Health Sciences / Research Labs	x		<b>Jim Fang</b>	College of Pharmacy and Nutrition Office	x	
<b>Tamara Hominuke</b>	Occupational Health Committee (OHC)	x		<b>Spencer Richards</b>	Protective Services		x
<b>Ellen Wasan</b>	College of Pharmacy and Nutrition	x		<b>Zoe Sereggela</b> (Tara Donovan – on leave)	Bio Safety & Environmental Officer	x	
<b>Cindy Thomson</b>	CUPE Member – Tech	x		<b>Chris O' Grady</b>	USask Health Sciences	x	
<b>Aly Sibley</b> (Lisa Woods – on leave)	USask Health Sciences	x					

## Minutes

ITEM	PROBLEM OR CONCERN* <i>Give full explanation and details. Divide old/new concerns.</i>	ACTION TAKEN OR PROPOSED	PERSON RESPONSIBLE FOR ACTION	TARGET DATE
1	Meeting called to order	Called to order	A. Manek	
2	Approval of agenda	Agenda approved	A. Manek	
3	Errors / omissions and approval of previous minutes	Minutes approved	A. Manek	
5	Information for review/discussion/review			
	<ul style="list-style-type: none"> <li>Eyewash Stations in research labs update</li> </ul>	Labs will use a saline squeeze bottle and implement a maintenance program to ensure expiry dates are tracked.	A. Manek	Complete
	<ul style="list-style-type: none"> <li>E-wing emergency evacuation procedure update and E-wing chief fire warden update</li> </ul>	Slowly adding fire wardens around the building. A Microsoft Teams group chat has been created with all fire wardens to have a central location for communications.	C. O'Grady/A. Manek	Ongoing
	<ul style="list-style-type: none"> <li>CLRC door proximity update</li> </ul>	No update	C. O'Grady/A. Manek	Ongoing
	<ul style="list-style-type: none"> <li>Safety update</li> </ul>	<p>Theft continues to be an issue. Reminder to keep all offices locked when not in use and encourage anyone who uses a locker to use a physical lock.</p> <p>Sink in HLTH B307 continues to leak after FMD fixed. Because asbestos abatement may need to happen to further investigate leak, repair will be held until April when all labs are complete.</p>	A. Manek/C. O'Grady	Ongoing
7	Announcements	<p>USask Institutional Occupational Health Committee &amp; Local Safety Committee Quarterly Update was circulated with meeting package; please review and let safety resources know if there are any questions.</p> <p>E. Wasan will work with J. Lindsay to get a summary of the incidents related to the College of Pharmacy and Nutrition.</p>	A. Manek	
8	Next meeting	TBD		
	Meeting Adjourned		All LSC Members	
9	In my opinion, the above is an accurate record of this meeting: Chairperson Aditya Manek			

\* Every attempt must be made to resolve issues at the Local Safety Committee (LSC) level before referring to the Occupational Health Committee (OHC).