



LOCAL SAFETY COMMITTEE MINUTES

Meeting date: December 6, 2022

10:00am – 11:00am

Attendance

MEMBER	DEPARTMENT	Present?		MEMBER	DEPARTMENT	Present?	
		Y	N			Y	N
Adi Manek (Chair)	Health Sciences / Research Labs	x		Heather Neufeld	Health Sciences / Research Labs	x	
Harold Shiffman	College of Medicine Department of Obstetrics and Gynecology / Pathology and Laboratory Medicine		x	Michele Moroz	Lab Animal Services Unit (LASU)		x
Mark Boyd	Health Sciences Research Labs	x		TBD	College of Medicine Department of Pediatrics / Saskatchewan Health Authority (SHA)		
TBD	College of Medicine Department of Community Health and Epidemiology			Helen Pocha	Health Sciences Clinical Learning Resource Centre (CLRC)	x	
Patrick Hauser	Safety Resources		x	Brenda Pollock	College of Medicine School of Rehabilitation Science	x	
Gwen Chan	Leslie & Irene Dubé Health Sciences Library			Julie Zacharias	Health Sciences Supply Centre (HSSC)		
George Katselis	Canadian Centre for Health and Safety in Agriculture (CCHSA)	x		Dawn Giesbrecht	Student Labs	x	
Vicki Keeler	Health Sciences / Research Labs	x		Kendra Ulmer	Canadian Centre for Health and Safety in Agriculture (CCHSA) Office		x
Lisa Woods (On Leave)	Health Sciences Office		x	Jim Fang	College of Pharmacy and Nutrition Office		x
Tamara Hominuke	Occupational Health Committee (OHC)		x	Spencer Richards (not a regular member)	Protective Services		x
Ellen Wasan	College of Pharmacy and Nutrition		x	Tara Donovan	Bio Safety & Environmental Officer		x
Cindy Thomson	CUPE Member – Tech		x	Chris O' Grady	Health Sciences / Research Labs	x	
Natasha Thrasher	Health Sciences Office	x					

Minutes

ITEM	PROBLEM OR CONCERN* <i>Give full explanation and details. Divide old/new concerns.</i>	ACTION TAKEN OR PROPOSED	PERSON RESPONSIBLE FOR ACTION	TARGET DATE
1	Meeting called to order	Called to order	A. Manek	
2	Approval of agenda	Agenda approved	A. Manek	
3	Errors / omissions and approval of previous minutes	Minutes approved	A. Manek	
5	New business			
	<ul style="list-style-type: none"> Eyewash Stations in research labs Update 	It has been determined to be too cost-prohibitive to install an eyewash station. The lab has now moved to a saline squeeze bottle to satisfy the regulatory requirements and will implement a maintenance program where the expiration dates are tracked, and the bottles are replaced as needed.	T. Donovan	Ongoing
	<ul style="list-style-type: none"> E Wing Emergency Evacuation Procedure update and E Wing Chief Fire Warden Update 	Ongoing	C. O'Grady/A. Manek	Ongoing
	<ul style="list-style-type: none"> B307 Sink Update 	The roof has been repaired; this action item is now closed.	C. O'Grady	Closed
	<ul style="list-style-type: none"> CLRLC Door Proximity Update 	C. O'Grady is still investigating different options.	C. O'Grady/A. Manek	Ongoing
	<ul style="list-style-type: none"> Safety Update 	Please remember to lock all rooms/spaces when leaving, to prevent theft or damage to the space.	T. Donovan/ A. Manek	Ongoing
7	Announcements	An email will be circulated to all lab managers on safety tips for labs closing or reducing activities over the holiday break.	P. Hauser	
8	Next meeting	TBD		
	Meeting Adjourned	10:04am	All LSC Members	
9	<ul style="list-style-type: none"> In my opinion, the above is an accurate record of this meeting: Chairperson Aditya Manek 			

* Every attempt must be made to resolve issues at the Local Safety Committee (LSC) level before referring to the Occupational Health Committee (OHC).