



## LOCAL SAFETY COMMITTEE MINUTES

**Meeting date:** March 8, 2022, 10:00 – 11:00 am on Microsoft Teams

### Attendance

MEMBER	DEPARTMENT	Present?		MEMBER	DEPARTMENT	Present?	
		Y	N			Y	N
<b>Chris O'Grady (Chair)</b>	Health Sciences / Research Labs	*		<b>Heather Neufeld</b>	Health Sciences / Research Labs	*	
<b>Harold Shiffman</b>	College of Medicine Department of Obstetrics and Gynecology / Pathology and Laboratory Medicine		*	<b>Michele Moroz</b>	Lab Animal Services Unit (LASU)		*
<b>Mark Boyd</b>	Health Sciences Research Labs	*		<b>Mark Walkner</b>	College of Medicine Department of Pediatrics / Saskatchewan Health Authority (SHA)	*	
<b>TBD</b>	College of Medicine Department of Community Health and Epidemiology			<b>Helen Pocha</b>	Health Sciences Clinical Learning Resource Centre (CLRC)	*	
<b>Patrick Hauser</b>	Safety Resources		*	<b>Brenda Pollock</b>	College of Medicine School of Rehabilitation Science	*	
<b>Gwen Chan</b>	Leslie & Irene Dubé Health Sciences Library	*		<b>Julie Zacharias</b>	Health Sciences Supply Centre (HSSC)	*	
<b>George Katselis</b>	Canadian Centre for Health and Safety in Agriculture (CCHSA)		*	<b>Dawn Giesbrecht</b>	Student Labs	*	
<b>Vicki Keeler</b>	Health Sciences / Research Labs	*		<b>Kendra Ulmer</b>	Canadian Centre for Health and Safety in Agriculture (CCHSA) Office	*	
<b>Lisa Woods</b>	Health Sciences Office	*		<b>Jim Fang</b>	College of Pharmacy and Nutrition Office		*
<b>Tamara Hominuke</b>	Occupational Health Committee (OHC)	*		<b>Spencer Richards</b> (not a regular member)	Protective Services		*
<b>Curtis Larson</b>	Health Sciences		*	<b>Tara Donovan</b>	Bio Safety & Environmental Officer	*	
<b>Cindy Thomson</b>	CUPE Member – Tech	*		<b>Ellen Wasan</b>	College of Pharmacy and Nutrition	*	

## Minutes

ITEM	PROBLEM OR CONCERN* <i>Give full explanation and details. Divide old/new concerns.</i>	ACTION TAKEN OR PROPOSED	PERSON RESPONSIBLE FOR ACTION	TARGET DATE
1	<b>Meeting called to order</b>	Called to order	C. O'Grady	
2	<b>Approval of agenda</b>	Approved	C. O'Grady	
3	<b>Errors / omissions and approval of previous minutes</b>	Minutes approved	C. O'Grady	
4	<b>Business arising from minutes of last meeting</b>			
	<ul style="list-style-type: none"> <li>E wing Emergency Evacuation Procedure update and E-Wing Chief Warden</li> </ul>	More fire marshals are needed	P. Hauser/C. O'Grady/T. Donovan	Ongoing
	<ul style="list-style-type: none"> <li>CLRC Door Proximity</li> </ul>	More fire marshals are needed	H. Pocha	Ongoing
	<ul style="list-style-type: none"> <li>Safety Update</li> </ul>	There are OHC training opportunities for committee members. Updating addresses in ERP, if you are moving buildings send P. Hauser your new address.	T. Donovan	
	<ul style="list-style-type: none"> <li>CLRC Room capacity</li> </ul>	Nothing has been finalized and none are over the limits	H. Pocha	
	<ul style="list-style-type: none"> <li>Fire regulations for hospital/HSc doors</li> </ul>	Have worked out an arrangement with hospital.	H. Pocha	Complete
	<ul style="list-style-type: none"> <li>Mice</li> </ul>	Under control, no longer an issue		Complete
5	<b>New business</b>			
	<ul style="list-style-type: none"> <li>Eyewashes in research lab</li> </ul>	T. Donovan and P. Hauser will look into locations of eyewash stations and who pays for safety infrastructure	E. Wasan	Ongoing
	<ul style="list-style-type: none"> <li>Landlines</li> </ul>	Are multiple landlines necessary? One should be sufficient but look at areas where cellphones cannot be used		
6	<b>Other business</b>			
	<ul style="list-style-type: none"> <li></li> </ul>			
7	<b>Announcements</b>			
8	<b>Next meeting</b>	TBD		
	Meeting Adjourned	Adjourned at 10:30 am	All LSC Members	
9	<ul style="list-style-type: none"> <li><b>In my opinion, the above is an accurate record of this meeting: Chairperson Chris O'Grady</b></li> </ul>			

--	--	--	--	--

*\* Every attempt must be made to resolve issues at the Local Safety Committee (LSC) level before referring to the Occupational Health Committee (OHC).*