



LOCAL SAFETY COMMITTEE MINUTES

Meeting date: December 7, 2021, 10:00 – 11:00 am on Microsoft Teams

Attendance

MEMBER	DEPARTMENT	Present?		MEMBER	DEPARTMENT	Present?	
		Y	N			Y	N
Chris O'Grady (Chair)	Health Sciences / Research Labs	*		Heather Neufeld	Health Sciences / Research Labs	*	
Harold Shiffman	College of Medicine Department of Obstetrics and Gynecology / Pathology and Laboratory Medicine		*	Michele Moroz	Lab Animal Services Unit (LASU)		*
Mark Boyd	Health Sciences Research Labs	*		Mark Walkner	College of Medicine Department of Pediatrics / Saskatchewan Health Authority (SHA)	*	
TBD	College of Medicine Department of Community Health and Epidemiology			Helen Pocha	Health Sciences Clinical Learning Resource Centre (CLRC)	*	
Patrick Hauser	Safety Resources		*	Brenda Pollock	College of Medicine School of Rehabilitation Science	*	
Gwen Chan	Leslie & Irene Dubé Health Sciences Library	*		Julie Zacharias	Health Sciences Supply Centre (HSSC)	*	
George Katselis	Canadian Centre for Health and Safety in Agriculture (CCHSA)		*	Dawn Giesbrecht	Student Labs	*	
Vicki Keeler	Health Sciences / Research Labs	*		Kendra Ulmer	Canadian Centre for Health and Safety in Agriculture (CCHSA) Office	*	
Lisa Woods	Health Sciences Office	*		Jim Fang	College of Pharmacy and Nutrition Office		*
Tamara Hominuke	Occupational Health Committee (OHC)	*		Spencer Richards (not a regular member)	Protective Services		*
Curtis Larson	Health Sciences		*	Tara Donovan	Bio Safety & Environmental Officer	*	
Cindy Thomson	CUPE Member – Tech	*		Ellen Wasan	College of Pharmacy and Nutrition	*	

Minutes

ITEM	PROBLEM OR CONCERN* <i>Give full explanation and details. Divide old/new concerns.</i>	ACTION TAKEN OR PROPOSED	PERSON RESPONSIBLE FOR ACTION	TARGET DATE
1	Meeting called to order	Called to order	Chris	
2	Approval of agenda	Approved	Chris	
3	Errors / omissions and approval of previous minutes	Minutes approved	Chris	
4	Business arising from minutes of last meeting			
	<ul style="list-style-type: none"> E wing Emergency Evacuation Procedure update and E-Wing Chief Warden 	No new updates	Patrick/Chris/Tara	Ongoing
	<ul style="list-style-type: none"> CLRC Door Proximity 	Spoke to people of Tim Hortons and they said they have a high turn over rate so hard to get a designated person	Helen	Ongoing
	<ul style="list-style-type: none"> Safety Update 	No new updates	Tara	
5	New business			
	<ul style="list-style-type: none"> Room capacity 	Need lists of capacity for CLRC. Programs adding more participants and won't be able to accommodate. Tara will see if safety resources have the appropriate information and pass it on and if not we can contact the city fire department.	Helen	
	<ul style="list-style-type: none"> Fire regulations 	The hospital is in complete lockdown and are unable to go down ramp in E Wing into the hospital to pick up supplies. They are locking the doors at the bottom of the ramp. If there is a fire that is some of CLRC's persons fire exit. Will start a conversation with the hospital and see what can be done.	Helen	
6	Other business			
	<ul style="list-style-type: none"> Mice 	HS has mice in the disposal areas. Inadequate dumping when the bin isn't put back in proper position. Loraas has been spoken to but it's not changing the situation. There are traps but they're not effective enough. Will review any changes in the next couple weeks before Christmas.		
7	Announcements	Lisa Woods has returned to be admin		
8	Next meeting	TBD		
	Meeting Adjourned	Adjourned at 10:20am	All LSC Members	

9	<ul style="list-style-type: none"> In my opinion, the above is an accurate record of this meeting: Chairperson Chris O'Grady 			

** Every attempt must be made to resolve issues at the Local Safety Committee (LSC) level before referring to the Occupational Health Committee (OHC).*