



LOCAL SAFETY COMMITTEE MINUTES

Meeting date: August 31, 2021, 10-11am on Microsoft Teams

Attendance

MEMBER	DEPARTMENT	Present?		MEMBER	DEPARTMENT	Present?	
		Y	N			Y	N
Chris O'Grady (Chair)	Health Sciences / Research Labs	*		Heather Neufeld	Health Sciences / Research Labs	*	
Harold Shiffman	College of Medicine Department of Obstetrics and Gynecology / Pathology and Laboratory Medicine		*	Michele Moroz	Lab Animal Services Unit (LASU)		*
Mark Boyd	Health Sciences Research Labs	*		Mark Walkner	College of Medicine Department of Pediatrics / Saskatchewan Health Authority (SHA)	*	
TBD	College of Medicine Department of Community Health and Epidemiology			Helen Pocha	Health Sciences Clinical Learning Resource Centre (CLRC)	*	
Patrick Hauser	Safety Resources		*	Brenda Pollock	College of Medicine School of Rehabilitation Science	*	
Alison Jantz	Leslie & Irene Dubé Health Sciences Library		*	Kayla Wiebe	Health Sciences Supply Centre (HSSC)		*
George Katselis	Canadian Centre for Health and Safety in Agriculture (CCHSA)	*		Dawn Giesbrecht	Student Labs	*	
Vicki Keeler	Health Sciences / Research Labs		*	Kendra Ulmer	Canadian Centre for Health and Safety in Agriculture (CCHSA) Office		*
Lucinda Proulx	Health Sciences Office	*		TBD	College of Pharmacy and Nutrition Office		
Tamara Hominuke	Occupational Health Committee (OHC)		*	Spencer Richards (not a regular member)	Protective Services		*
Curtis Larson	Health Sciences		*	Tara Donovan	Bio Safety & Environmental Officer	*	
Cindy Thomson	CUPE Member – Tech	*		Ellen Wasan	College of Pharmacy and Nutrition	*	
Gwen Chan		*					

Minutes

ITEM	PROBLEM OR CONCERN* <i>Give full explanation and details. Divide old/new concerns.</i>	ACTION TAKEN OR PROPOSED	PERSON RESPONSIBLE FOR ACTION	TARGET DATE
1	Meeting called to order	Called to order	Chris	
2	Approval of agenda	Approved	Chris	
3	Errors / omissions and approval of previous minutes	Minutes approved	Chris	
4	Business arising from minutes of last meeting			
	<ul style="list-style-type: none"> E wing Emergency Evacuation Procedure update and E-Wing Chief Warden 	No update at this time	Patrick / Chris / Tara	Ongoing
	<ul style="list-style-type: none"> OHC Minutes 	Tamara was not present. Cindy shared that security is now able to carry pepper spray.	Tamara	Ongoing
	<ul style="list-style-type: none"> Flickering lights in E-Wing 	No further complaints	Helen	Completed
5	New business			
	<ul style="list-style-type: none"> Crosswalks in-front of the Health Sciences Building 	Chris was contacted by Safety Resources due to the repaving in-front of the Health Sciences Building and there is no crosswalk. Facilities will be repainting the crosswalks.	Chris	Completed
	<ul style="list-style-type: none"> CLRC Door Proximity 	Helen would like to get the door proximity changed to close to Campus Drive and Tim Hortons this is to ensure everyone is out of the CLRC for the fire drills. Chris will check see if someone is able to cover those two doors. Helen suggested staff from Tim Hortons. Chris will update at the next meeting. In the meantime Helen will continue with current plan until Chris either reaches out or it is confirmed at the next meeting.	Chris/Helen	Ongoing
	<ul style="list-style-type: none"> Safety Update 	First aide kits are being updated and tools will be distributed to all the Local Safety Committees soon. Members were encouraged to review ERP in PAWS.		Ongoing
6	Other business	n/a		
7	Announcements	n/a		
8	Next meeting	TBD		
	<ul style="list-style-type: none"> Meeting Adjourned 	Adjourned at 10:30am	All LSC Members	

9	In my opinion, the above is an accurate record of this meeting: Chairperson Chris O'Grady			
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** Every attempt must be made to resolve issues at the Local Safety Committee (LSC) level before referring to the Occupational Health Committee (OHC).*