



# Minutes

## Local Safety Committee

<b>Name of Committee</b>	<b>Health Sciences Local Safety Committee</b>	<b>Meeting Date</b>		March 12, 2019			
Worksite Mailing Address & Postal Code	Rm 5D30, Health Sciences Building 107 Wiggins Road Saskatoon, SK.						
<b>Members</b>	<b>Dept</b>	Yes	No	<b>Members</b>	<b>Occupation</b>	Yes	No
Curtis Larson	OVPH & Chair	X		Heather Neufeld	OVPH/Research Labs		X
Harold Shiffman	CoM ObGyn & Path	X		Michele Moroz	LASU	X	
Mark Boyd	OVPH/Research Labs		X	Gregg Parchomchuk	CoM Pediatrics/SHA	X	
TBD	CH&E		X	Helen Pocha	OVPH/CLRC		X
Patrick Hauser	Safety Resources	X		Liz Scott	SRS	X	
Alison Jantz	HSc Library		X	Angela Seto	HSSC	X	
George Katselis	CCHSA	x		James Talbot	Student Labs	X	
Vicki Keeler	OVPH/Research Labs	x		Kendra Ulmer	CCHSA - Office		X
Susan Fillo	OVPH/Admin-Office	X		Shannon Wiens	CoPN - Office	X	
Bill Rafoss	OHC representative	X					
Chris O'Grady	OVPH/Research Labs	X					

<b>Item No.</b>	<b>Problem or Concern</b> Give full explanation and details Divide old/new concerns	<b>Action Taken or Proposed</b>	<b>Person responsible for action</b>	<b>Target Date</b>
1.	<b>Meeting called to order</b>	Called to order	Curt	
2.	<b>Approval of Agenda</b>	Approved	Curt	
3.	<b>Errors/Omissions &amp; Approval for previous Minutes</b>	Minutes approved	Curt	
4.	<b>Business Arising from minutes of last meeting</b>			
	Ongoing Building Renovations update	Progressing well and on schedule. Contractor should be out before summer 2019. No concerns or complaints about traffic flow due to shut down of ground floor tunnel/hallway closure between B and E wings	Curt	Ongoing
	Inspection update: Office inspection email from Patrick for self-inspections	Office inspection was emailed to all the resident colleges/schools/depts of the HSc building to forward to their faculty & staff and complete as per Patrick's instructions. For lab inspections Patrick will follow up with lab managers to ensure consistency is in place, follow up with communications to send messages to researchers.	Curt/ Patrick/ All	Closed
	HSc E-Wing Desk hutches instability issue update on WO June 15, 2018	Marty Schaan with Facilities has been in contact with the furniture supplier and they will be looking at the hutches in E-Wing the week of March 25/19. From an initial review by Marty last week there doesn't appear to be any issues at the moment but they will confirm. If issues arise in the future please advise Curtis and we will get it looked at by Facilities asap.	Curt/ Patrick	Closed
	Wearing of Lab coats and PPE in Research Labs	Patrick will share with the group a comprehensive resource document that Safety Resources is developing that will provide information for people responsible for lab personnel and lab managers on how to determine what PPE is required in each lab as they are not all the same. Culture needs to be changed. Meeting still to be scheduled with subcommittee of this group to discuss culture change and ways to achieve compliance.	Vicki/ Patrick	Ongoing
	Corner of Wiggins & Campus Drive Water Puddle in Front of D-Wing	This is now in possession of the university planners. A letter from LSC would be beneficial asking OHC to recognize and	Patrick	Closed

		acknowledge this long standing issue. Curtis to send letter.		
	Crosswalk to Arts from North End of D-Wing	Work expected to start this summer and is on same list as the corner of Wiggins & Campus with the university planners. Curtis to send letter to OHC same as item above to have them acknowledge they are now responsible for this issue	Curt	Closed
	Signage for Public Areas re wearing of Lab Coats and Hospital Scrubs	Draft sign received, safety resources will provide printed copies and post. This will be on the agenda as well with the subcommittee on Lab PPE. Need link to RUH/SHA – Patrick will follow up with Westwinds OHS reps for the SHA.	Patrick	Ongoing
	HSc E-Wing Broken Windows – Timeline for Repairs	Some repairs have occurred, reminder windows take 6 weeks to 3 months because they are special order. Upon question on state of exterior windows, they do not get washed due to high costs.	Curt	Ongoing
	Fire alarm not audible in 4D01.1	Curt will follow up	James	Ongoing
	GD80.2 Biohazard Room Odours	Curt still waiting for the project work to start on the ventilation system to improve the amount of exhaust in the room and eliminate the odour.	Curt	Ongoing
5.	<b>New Business</b>			
	Bill Rafoss – OHC Representative	Introduced to group	Bill Rafoss	
	Incidents/Investigations/ Concerns	Noted window replacement is slow, up to 19 months since requested. Bottle filling station in RUH a success.	Greg	Closed
		Prank sign posted in one of the stalls in E wing ground floor ladies washrooms; Shannon will send photo of sign to Curt. Curt will follow up with custodial manager and request it removed. <b>Issue resolved March 15, 2019 as per custodial correspondence</b>	Shannon	Closed
		Concern about 3 <sup>rd</sup> floor E wing toilets spraying water onto seats after flushing Curt will follow up Marty.	Liz/Curt/ Marty	Ongoing
		Report of undergraduate student breaking a beaker in 3D10 lab. No injuries – spill/near miss incident report was submitted.	Vicki	Closed
		Broken window in CCHSAS George – George will send his work order for his window to Curt.	George	Closed

		<p>Concerns brought to James about odors from construction site. Custodial staff concern for their own health with construction crew walking around with respirators.</p> <p>Bacterial water concern with reverse osmosis system; James will send Curt test results and they will look at collecting other samples from other areas of the building to test. System may need to be flushed.</p> <p>Stair 14 handicap door button not yet activated.</p> <p>Jenn Chlan discovered mystery chemical spilt in B4 lab, was reported to Safety Resources.</p> <p>Incidents follow up working with top four groups targeted follow up outside of LSC top four/five groups campus. Website easier to navigate – anonymous hazard reporting feature.</p> <p>Electronic shock occurred with FMD worker; more scrutiny is happening in FMD electrical with hazardous assessment. If you find bare wires anywhere report to Facilities /Curt.</p> <p>ERP updated fire extinguishers locally.</p>	<p>Curt/James</p> <p>James/ Curt/ Chris</p> <p>Angela/ Curt</p> <p>Chris</p> <p>Patrick</p> <p>Patrick</p> <p>Patrick</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Closed</p> <p>Closed</p> <p>Closed</p> <p>Ongoing</p>
6.	<b>Other Business</b>	Curt has chaired the LSC for 13 years and requested if there were any LSC members' interested becoming chair to please contact him.	Curt	Ongoing
7.	<b>Announcements</b>			
8.	<b>Meeting Schedule for 2018-19</b>	<b>June 11, 2019 @ 11 am in GD04</b>		
	<b>Meeting adjourned</b>	Adjourned at 12PM	All LSC Members	
8.	In my opinion the above is an accurate record of this meeting: <b>Chairperson- Curtis Larson</b>			

**\* Every attempt must be made to resolve issues at the LSC level before referring to OHC**