

# Minutes

## Local Safety Committee

<b>Name of Committee</b>	<b>Health Sciences Local Safety Committee</b>	<b>Meeting Date</b>		March 13, 2018			
Worksite Mailing Address & Postal Code	Rm 5D30, Health Sciences Building 107 Wiggins Road Saskatoon, SK.						
<b>Members</b>	<b>Dept</b>	Yes	No	<b>Members</b>	<b>Occupation</b>	Yes	No
Curtis Larson, Chair	OVPH & Chair	x		Gregg Parchomchuk	CoM Pediatrics/SHR		x
TBD	CoM ObGyn & Path			Helen Pocha	OVPH/CLRC	x	
Mark Boyd	OVPH/Research Labs		x	Shannon Wiens	CoPN/Admin Office Rep	x	
Cindy Elchuk	CH&E	x		Angela Seto	OVPH/Research Labs		x
Patrick Hauser	Safety Resources	x		Troy Linsley	OHC Rep		x
George Katselis	CCHSA		x	James Talbot	CoM BMSC/Student Labs	x	
Vicki Keeler	OVPH/Research Labs	x		Andrea Knittig	OVPH/Admin-Office	x	
Kevin Kobialka	CoM Family Medicine/WWPHC		x	Michele Moroz	OVPH/LASU	x	
Chris O'Grady	OVPH/Research Labs	x		Marty Schaan	FMD	x	
Heather Neufeld	OVPH/Research Labs	x		Liz Scott	Physical Therapy	x	
Erling Madsen	HS Supply Center		x	Kendra Ulmer	CCHSA/ CCHSA	x	
Britni Brenna	Safety Resources		x				

<b>Item No.</b>	<b>Problem or Concern</b> Give full explanation and details Divide old/new concerns	<b>Action Taken or Proposed</b>	<b>Person responsible for action</b>	<b>Target Date</b>
1.	<b>Meeting called to order</b>	Called to order at 11:03am		
2.	<b>Approval of Agenda</b>	Approved		
3.	<b>Errors/Omissions &amp; Approval for previous Minutes</b>	Minutes approved Incidents and investigations - misspelled ladder		
4.	<b>Business Arising from minutes of last meeting</b>			
	Ongoing Building Renovations update	A-Wing & C-Wing (MUMPS) Everything is on schedule – occupancy summer 2019. Reminder: do not enter the construction site. If you would like to submit a noise complaint, contact OVPH. Also, if you notice excessive dust and/or dirt coming from the construction area notify the OVPH.	Curt	Ongoing
	Inspection update	B, D & E-Wings inspections  All deficiencies were resolved. Self-inspection sheet for offices will be coming from Patrick. Upcoming: Lab inspections Fall – general building inspections	Curt/ Patrick/ All	Ongoing
	Heat in CLRC Room	Target completion date: end of summer 2018	Curt	Ongoing
	Light sensor in B310 E-Wing	Work request is closed. Issue resolved.	Marty	Closed
	Fire code and decorations (hallways, windows, doors, sidelights)	Haven't address individually with colleges and departments in E-Wing. Patrick will craft a general email reminder to go out to the colleges regarding this.	Patrick/ Curt	Ongoing
	HSc B-Wing Ceiling Tile Replacements	This is complete. If you notice any more tiles are needed, contact Marty.	Curt	Closed
	Update E-Wing address for emergency responders	Protective Services has indicated that all 911 calls placed need to have specific instructions on location with address.	Curt	Closed
	Bio Hazard waste room access	Removed all access and reissued to the appropriate people. All future access will be granted based on the OVPH lab managers request.	Andrea	Closed

	Cleaning the receiving area	Ladder is removed. Cleaning duties to be determined.	Patrick	Ongoing
	Air Quality in 3200	Occupants are moved back in. Resolved.	Patrick	Closed
	Desk hutches in the HSc Library	No changes.	Marty/ Patrick	Ongoing
5.	<b>New Business</b>			
	Incidents/Investigations/ Concerns	Reported that overhead emergency power light in storage cages doesn't work.	Marty	Ongoing
		Heather reported that B214 grad student room was getting excessive dust build up. Reported back a valve was open. Marty will follow up.	Marty	Ongoing
		Michele reported that an access door to the Vivarium was not latching properly. This is fixed.	Michele/M arty	Closed
		Patrick reported a group from College of Medicine, Residents, is not represented. Patrick will follow up on incidents reported and monitor the need for a representative on the LSC.  2017 stats have provided good information. There are stats around the top 4 departments and colleges, which will provide the correct information for follow up and training with the proper committees. College of Medicine is within the top 4 which will result in further investigation regarding why the incidents are so high for needle pokes.	Patrick	Ongoing
6.	<b>Other Business</b>	CUPE1975 has a conference with 4 spots open. Go to the CUPE website to sign up for one of these spots.		
7.	<b>Announcements</b>			
8.	<b>Meeting Schedule for 2017-18</b>	<b>June 12, 2018 @ 11 am in GD04</b> <b>September 11, 2018 @ 11 am in GD04</b> <b>December 11, 2018 @ 11 am in GD04</b>		
	<b>Meeting adjourned</b>	Adjourned at 1PM	All LSC Members	
8.	In my opinion the above is an accurate record of this meeting: <b>Chairperson- Curtis Larson</b>			

\* Every attempt must be made to resolve issues at the LSC level before referring to OHC