



Name of Committee	Health Sciences Local Safety Committee	Meeting Date		June 13, 2017			
Worksite Mailing Address & Postal Code	Rm 5D30, Health Sciences Building 107 Wiggins Road Saskatoon, SK.						
Members	Dept	Yes	No	Members	Occupation	Yes	No
Curtis Larson, Chair	OVPH & Chair	x		Gregg Parchomchuk	CoM Pediatrics/SHR		x
Andrew Manovich	CoM ObGyn & Path	x		Helen Pocha	OVPH/CLRC	x	
Mark Boyd	OVPH/Research Labs	x		Shannon Wiens	CoPN/Admin Office Rep		x
Kathy Evans	CH&E		x	Angela Seto	OVPH/Research Labs	x	
Patrick Hauser	Safety Resources		x	Brad Steeves	OHC Rep	x	
Kendra Ulmer George Katselis	CCHSA	x		James Talbot	CoM BMSC/Student Labs	x	
Vicki Keeler	OVPH/Research Labs	x		Andrea Knittig	OVPH/Admin-Office	x	
Kevin Kobialka	CoM Family Medicine/WWPHC	x		Kerri Walker	OVPH/LASU		x
Chris O'Grady	OVPH/Research Labs	x		Bill Osbourne	Protective Services		x
Heather Neufeld	OVPH/Research Labs	x		Marty Schaan	FMD	x	
Erling Madsen	HS Supply Center	x		Liz Scott	Physical Therapy	x	
Britni Brenna	Safety Resources	x					

Item No.	Problem or Concern Give full explanation and details Divide old/new concerns	Action Taken or Proposed	Person responsible for action	Target Date
1.	Meeting called to order	Called to order at 10:30am		
2.	Approval of Agenda	Agenda approved		
3.	Errors/Omissions & Approval for previous Minutes	Approved		
4.	Business Arising from minutes of last meeting			
	Ongoing Building Renovations update	<p>B-Wing – Testing to happen last week in June.</p> <p>A-Wing - Tender closes next Thursday. This will be a 18-24 month build - A-Wing should be operating in the summer of 2019. - A-Wing will be completely emptied by next week. Reminder: if your department or college has anything in A-Wing to remove it by next week.</p> <p>MUMPS – will be closing in the next couple weeks. Curt will announce the closure. The student space will relocate to St. Andrews college for the duration of the renovation.</p>	Curt	Ongoing
	E-Wing basement lighting	Patrick and Marty have looked at this. It was discovered that this area of the storage unit does not flag the light sensor to come on.	Patrick/ Marty	ongoing
	Inspection update	The schedule has not been sent out. Curt will distribute it in the next month.	Curt/ Patrick	ongoing
5.	New Business			
	Incidents/Investigations/Concerns	<p>Chris reported that a student needed stiches in arm. Instructed to fill out a report form. Second follow up required.</p> <p>Heather reported mercury thermometer broke. Reminder to get rid of all mercury thermometers</p> <p>Chris had notified the LSC of an unreported chemical spill in GD10. Chris has cleaned it up and sent a reminder email that these things need to be reported.</p>	<p>Chris</p> <p>Heather</p> <p>Chris</p>	<p>Closed</p> <p>Closed</p> <p>Closed</p>
6.	Other Business	Helen reported that the access readers to rooms in the CLRC had not locked. This room contains sharps. Reminded to report this to Andrea and Protective Services.	Helen/ Andrea	Open

		Erling has enquired about security cameras for the B-Wing. Curt has informed the committee all camera have been installed. Report to Protective Services.	Erling	Closed
7.	Announcements			
8.	Meeting Schedule for 2017-18	September 12th 2017 at 11am in GD04 HSc September 19 th 2017 at 11am in GD04 HSc December 12 th 2017 at 11am in GD04 in HSc		
	Materials needed for next meeting			
	Meeting adjourned		All LSC Members	
8.	In my opinion the above is an accurate record of this meeting: Chairperson- Curtis Larson			

*** Every attempt must be made to resolve issues at the LSC level before referring to OHC.**