

<b>Name of Committee</b>		<b>Health Sciences Local Safety Committee</b>		<b>Meeting Date</b>		June 15, 2016	
<b>Worksite Mailing Address &amp; Postal Code</b>		Rm 5D30, Health Sciences Building 107 Wiggins Road Saskatoon, SK.					
<b>Members</b>	<b>Dept</b>	Yes	No	<b>Members</b>	<b>Occupation</b>	Yes	No
Curtis Larson, Chair	CHSDO & Chair	x		Gregg Parchomchuk	CoM Pediatrics/SHR	x	
Andrew Manovich	CoM ObGyn & Path		x	Helen Pocha	CHSDO/CLRC	x	
Mark Boyd	CHSDO/Research Labs	x		Sandy Knowles	CoPN/Admin Office Rep	x	
Cindy Elchuk	CH&E	x		Angela Seto	CHSDO/Research Labs	x	
Patrick Hauser	Safety Resources	x		Brad Steeves	CHSDO/OHC Rep	x	
George Katselis	CCHSA		x	James Talbot	CoM BMSC/Student Labs	x	
Vicki Keeler	CHSDO/Research Labs	x		Andrea Knittig	CHSDO/Admin-Office	x	
Kevin Kobialka	CoM Family Medicine/WWPHC	x		Michele Moroz	CHSDO/LASU	x	
Chris O'Grady	CHSDO/Research Labs	x		Darrell Shipley	FMD	x	
Heather Neufeld	CHSDO/Research Labs	x					
Erling Madsen	HS Supply Center/ Animal Order Desk	x		<b>Target Date</b>			
<b>Item No.</b>	<b>Problem or Concern</b> Give full explanation and details Divide old/new concerns	<b>Action Taken or Proposed</b>			<b>Person responsible for action</b>		
1.	Meeting called to order and introductions	Meeting called to order at 11:45am					
2.	Approval of Agenda	Approved					
3.	Errors/Omissions & Approval for previous Minutes from March 15, 2016	Approved					
4.	<b>Business Arising from minutes of last meeting March 2015</b>						
	<b>Ongoing Building Renovations update</b>	<b>Physical Therapy E-Wing:</b> Is complete. Physical Therapy will start moving into the building Wednesday June 22, with classes starting June 27 <sup>th</sup> .  <b>B-Wing Renovation:</b> Most hallways are complete and open. This space should be handed over to us late September.  <b>A-Wing :</b> Is in the planning stages.			Curt	Ongoing	

	<b>Pedestrian Crosswalk from HSc D-Wing to Arts Classroom Wing</b>	<p>FMD will have the planning complete for the end of this month. Expected to be completed before winter.</p> <p>Mentioned about the lighting for the north entrance. Curt informed the committee that there is street lighting provided. Will ask FMD about installing a light above the door.</p>	Curt	Ask FMD to install light by north entrance.
5.	<b>New Business</b>			
	<b>Incidents/Investigations/Concerns</b>	<p>E-Wing mechanical system is being looked at to provide better temperature control. This will be re commissioned.</p> <p>Metal grates in the E-Wing entrance need to be maintenance. They are causing people to trip over the lifting edges.</p> <p>Four incidents that sought medical attention: One twisted ankle, one suturing needed, one rolled ankle, one needle poke during suturing.</p> <p>Dangerous occurrence at City Hospital: Didn't turn on hood while mixing chemicals.</p>		
	<b>Bicycle Storage in the building</b>	There is no bicycle storage within the building. Curt will send out communication reiterating this, also reminding occupants of the E-Wing bicycle cages. Occupants may obtain free day access to E-Wing bike cages if they forgot their locks.	Curt	Send out correspondence
	<b>LSC Meeting time change</b>	Meeting times will be changed to 11am – 12pm.	Curt	Complete
7.	<b>Other Business</b>	<p>Big thank you for providing more bike racks around E-Wing.</p> <p>Stores has noticed a number of people ordering hazardous materials and not bringing the proper equipment to pick up. It was asked if the lab managers could communicate it to the researchers and ensure that they have the proper equipment to pick up their materials. Also coming to pick up goods with their gloves on will result in not being served. Mentioned that there is few missing signs for the CLRC clinic rooms as well as the</p>	Lab Managers	Complete

		outside. Signage for E-Wing/ CLRC will be looked at.		
8.	<b>Announcements</b>	.		
	<b>Meeting Schedule for 2015</b> <b>September 13, 2016 11:00am in GD04</b> <b>December 13, 2016 11:00am in GD04</b> <b>March 14, 2017 11:00am in E4254</b> <b>June 13, 2017 11:00am in GD04</b>			
	<b>Materials needed for next meeting</b>	- <b>Incident reports</b> - <b>Issues and concerns</b> <b>Any updates on training you have taken</b>		
8.	<b>Meeting adjourned @ p.m.</b>		All LSC Members	

**\* Every attempt must be made to resolve issues at the LSC level before referring to OHC.**